

Boes Mobile Sound DJ Services



Bride and Groom Names _____

Date of event _____ **Time** _____ **to** _____ **Karaoke also? Yes / No**

Location _____

Contact at event site _____ **Phone #** _____

RECEPTION PLANNER

The following form depicts the traditional reception format. If you would like things done in a different order please specify changes.

1. Cocktail/Social Hour

a. Will there be a cocktail/social hour? Yes / No

b. What time will this be? _____ till _____

c. Will your DJ be playing music during this time? Yes / No

d. What type of music should be played? _____

2. Arrival of Bridal Party

a. To what song will the bridal party (not bride and groom) enter?

b. To what song will the bride and groom enter?

c. Introductions

Ring Bearer

Flower Girl

Groomsmen

Bridesmaids

Best Man

Maid/Matron of Honor

Bride and Groom to be introduced as _____

3. Toasts and Dinner

a. Champagne toast by Best Man and Maid/Matron of Honor.

b. Any additional toasts? _____

c. Blessing of the meal? Yes / No By whom? _____

d. What type of music should be played during dinner? _____

e. Will your DJs' assistance be required for the toast and dinner (pouring champagne, dismissing tables, etc.) Yes / No

With what? _____

f. Cutting of the Cake before or after dinner? (some have their wedding cake served as dessert) Before / After

g. Will wedding party be joining you at the cake table? Yes / No

h. Any additional announcements? _____

4. Your First Dances

a. Bride and Groom first dance (song) _____

b. Wedding party joins for next song _____

c. Parents and Grandparents join (song) _____

Names of Parents and Grandparents

Bride's Parents _____

Groom's Parents _____

Bride's Grandparents _____

Groom's Grandparents _____

d. Father/Daughter Dance (song) _____

e. Mother/Son Dance (song) _____

5. Open the dance floor to everyone.

6. Cake Cutting (if after dinner)

7. Dollar Dance? Yes / No

8. Bouquet / Garter toss? G PG PG13 R

9. Re-open dance floor to end of night

Music Selections – Please circle the genres you would like played at your reception.

1920's 1930's 1940's 1950's 1960's 1970's 1980's 1990's

Classic Rock Country New Rock R&B Rap Dance House/Techno

Jazz Pop Hip-Hop Reggae 80's Hair Alternative Punk

Gospel Trance Blues Classical Bluegrass Latin Celtic

Others _____

